



Position: **Early Childhood / Activity Specialist**

Desired Qualifications

- Training and experience in recreation activities.
- Desire and ability to work with children outdoors.
- Understand the development needs of youth.
- Ability to relate to one's peer group and youth in a positive manner.
- Good character, integrity, and adaptability.
- Current First Aid and CPR certification.
- Ability to accept guidance and supervision.
- Ability to design and coordinate a varied program designed for camp.
- Ability to maintain a high degree of confidentiality
- Must be able to pass a pre-employment fingerprint and background test
- Enthusiasm, sense of humor, patience, and self-control.
- High school graduate or equivalent and 18 years of age.

Responsible To

Camp Director of Administration

Camp Goals

To provide an opportunity for young people to have fun, learn skills, build self-esteem and practice developing constructive social relationships in a safe healthy environment.

Specific Responsibilities

Nanny position

- Ensure the safety, wellness, and hygiene of assigned children (ages 2-4)
- Encourage the development of the young children throughout the day by playing with them, singing, encouraging physical development (skipping, running, jumping, climbing), talking to them, reading books, doing puzzles, going on nature walks, doing crafts etc.
- Prepare and plan new and interesting daily activities, but allow for child-led activity selection
- Assist children with meals and snacks collaboratively with parents. Allow for breastfeeding with mother as needed. Be able take children out of the Dining Hall to play when meal is complete.
- Keep children clothed appropriately and clean/bathe them if needed due to the activities or at parents' request. Be mindful to protect from sun and bugs as best as possible with appropriate clothing and/or products.
- Change diapers and facilitate toilet use as needed throughout the day.

- Help children keep their play areas tidy, clean and safe.
- Communicate openly and honestly with any other care giver and parents.
- Children may “play” with other pre-approved staff during their off-time. It must be clearly communicated who is supervising the child. This does not result in “off” time for nanny - continue to supervise, prepare for future activities, or assist with office needs.
- Agree to comply with the child-rearing philosophies of the parents. If there is any ambiguity about what a specific philosophy might be or how a situation should be handled, provider agrees to ask parent. (Including RIE strategies and Waldorf)

Activity Specialist (as desired to participate with camp program staff)

- Lead specialty program activities for school-age campers.
- Be aware of and implement safety guidelines and assure campers are properly supervised at all times.
- Participate in the development and implementation of specialty program activities for campers within the mission and outcomes.

General

- Actively participate in staff meetings.
- Be a role model and set a good example for all campers and staff including cleanliness, punctuality, sportsmanship, and table manners.
- Follow all camp rules.
- Encourage respect for personal property and camp facilities and report repair needs promptly.
- Manage personal time off in accordance with camp policy.
- These are not the only duties to be performed. Some may be reassigned and other duties may be assigned as required.

Essential Functions

1. Ability to communicate and work with groups, and provide necessary instruction to campers and staff.
2. Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.
3. Understand the philosophy and objectives of Camp Fire camping and Camp Natoma, and be able to pass this knowledge on to others.
4. Ability to: observe camper behavior; assess it for appropriateness; enforce appropriate safety regulations and emergency procedures; and apply appropriate behavior-management techniques.
5. Visual and auditory ability to identify and respond to environmental and other hazards related to camp activities.
6. Ability to adapt to rough terrain, heat, and living outdoors.