



## Position: **Counselor & Archery Specialist**

### **Desired Qualifications**

- Training and experience in recreation activities.
- Desire and ability to work with children outdoors.
- Understand the development needs of youth.
- Ability to relate to one's peer group and youth in a positive manner.
- Good character, integrity, and adaptability.
- Current Archery Instructor certification.
- Current First Aid and CPR certification.
- Ability to accept guidance and supervision.
- Ability to design and coordinate a varied program designed for camp.
- Ability to maintain a high degree of confidentiality
- Must be able to pass a pre-employment fingerprint and background test
- Enthusiasm, sense of humor, patience, and self-control.
- High school graduate or equivalent and 18 years of age.

### **Responsible To**

Camp Director of Staff

### **Camp Goals**

To provide an opportunity for young people to have fun, learn skills, build self-esteem and practice developing constructive social relationships in a safe healthy environment.

### **Specific Responsibilities**

- Assist in the direction, supervision, and organization of campers in their living unit, within activities and throughout the camp in order to meet the intended camper outcomes.
- Apply basic youth development principles in working with campers through communication, relationship development, respect for diversity, involvement and empowerment of youth.
- Be aware of and implement safety guidelines and assure campers are properly supervised at all times.
- Participate in the development and implementation of program activities for campers within the mission and outcomes.
- Maintain high standards of health and safety in all activities for campers and staff, including providing for the daily care of each camper and the recognition of their

- personal health needs.
- Actively participate in staff meetings.
- Archery Range responsibilities:
  - Develop and deliver an archery program that is appropriate for the age and ability of participants.
  - Ensure that participants know and follow safety and educational procedures
  - Keep point records for participants
  - Manage range facilities and equipment for cleanliness, safety, and good working order. Ensure the security of range and equipment when not in use.
  - Conduct daily check of area and equipment for safety and cleanliness.
- Teach or lead a program activities.
- Be a role model and set a good example for campers and staff including cleanliness, punctuality, sportsmanship, and table manners.
- Follow camp rules and regulations pertaining to smoking, use of alcoholic beverages, and use of drugs.
- Encourage respect for personal property and camp facilities and report repair needs promptly.
- Manage personal time off in accordance with camp policy.
- Maintain good public relations with camper's parents.
- These are not the only duties to be performed. Some may be reassigned and other duties may be assigned as required.

### **Essential Functions**

1. Ability to communicate and work with groups, and provide necessary instruction to campers and staff.
2. Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.
3. Understand the philosophy and objectives of Camp Fire camping and Camp Natoma, and be able to pass this knowledge on to others.
4. Ability to: observe camper behavior; assess it for appropriateness; enforce appropriate safety regulations and emergency procedures; and apply appropriate behavior-management techniques.
5. Visual and auditory ability to identify and respond to environmental and other hazards related to camp activities.
6. Ability to adapt to rough terrain, heat, and living outdoors.